

PART-TIME SEASONAL EMPLOYMENT OPPORTUNITY

Date: 6/11/21

LEAD WORKER Pipestem Resort State Park Manager of Spa Operations

LOCATION: Pipestem Resort State Park

NUMBER OF POSITIONS: 1

DUTIES:

Under general supervision of the Superintendent and Assistant Superintendent of Pipestem Resort State Park, this employee is charged with the overall operation of the new Mountain Serenity Spa at Pipestem Resort's McKeever Lodge. This spa will offer a full menu of massage therapy services, nail services, body treatments and retail sales.

The primary emphasis of this position is to manage the resort's Spa operations through maximizing revenue while providing excellent hospitality and customer service to guests and visitors to the resort and spa. .

The Spa Manager will stay updated on the evolving trends in the spa market in order to continually improve and offer park guests the latest in spa services.

The Spa Manager will directly manage and supervise approximately 6 seasonal employees including licensed massage therapists, front desk staff, and nail technicians.

The Spa Manager will schedule, plan, assign, and coordinate the training and work of spa employees and review and evaluate employee performance with the goal of maximizing guest satisfaction and efficiency.

The Spa Manager will operate and manage retail sales with the goal of improving and increasing sales and will coordinate with staff and vendors to ensure that supplies and material inventories necessary for the operation of spa facilities and retail merchandise are stocked and available.

The Spa Manager coordinates with staff, vendors, and regulatory agencies to ensure that all equipment essential for the operation of spa facilities is maintained and in good working order.

Must be efficient and proactive in positively interacting with park guests and visitors. Must be proficient in the use of various computer programs and point of sale systems. Regular

attendance and a valid driver's license is required. The Spa Manager will be required to wear a park uniform. Performs other duties as assigned. Weekend, holiday, and evening work will be expected.

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SPECIAL REQUIREMENTS:

Preferred Requirements: Licensed Massage Therapist / Experience and/or formal education in Massage Therapy / Spa Operations

DATES OF EMPLOYMENT:

Current

WAGE RATE:

Negotiable

TO APPLY:

Contact:

**Pipestem Resort State Park
Park Headquarters
3405 Pipestem Drive
Pipestem, WV 25979-0150**

Phone: 304-466-2804

Lodge: 304-466-1800

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