

TEMPORARY EMPLOYMENT OPPORTUNITY

Date: _____

MAINTENANCE

Functional Title

LOCATION: Cass Scenic Railroad State Park

NUMBER OF POSITIONS: _____

DUTIES:

Under general supervision at the full-performance level, performs a variety of unskilled and semi-skilled work in connection with the maintenance and repair of state facilities, institutions, and buildings. May assist a skilled worker in performing carpentry, plumbing, electrical, masonry and other maintenance work. This classification may be used for lead work positions in other maintenance related areas. Performs related work as required.

Examples of Work:

Assists skilled maintenance and trades workers by performing routine carpentry, plumbing, electrical, and masonry work.

Makes minor repairs on walls, floors, steps, doors, and window frames and other wooden fixtures.

Makes minor repairs on toilets, faucets, and drains; may assist in maintenance and installation of drains and water lines.

Paints window frames, tables, chairs, buildings, sheds, rooms, and equipment.

Delivers mail, messages, and packages; runs other errands as needed.

Gathers and disposes of trash and waste materials.

Moves furniture, loads and unloads supplies, moves equipment by hand or with dollies, and performs other manual tasks.

May lead the work of parking attendants, groundskeepers and laborer positions.

May perform custodial work such as sweeping, mopping, and waxing floors, washing windows, walls, mirrors and fixtures; vacuuming, dusting, and sanitizing restrooms.

May perform routine grounds work such as mowing and trimming, removing snow, sweeping sidewalks, and picking up trash.

Any other duties as stated by your supervisor or the Superintendent.

DATES OF EMPLOYMENT: _____

WAGE RATE: \$8.75

TO APPLY: Obtain an application from Park Headquarters inside the Cass Company Store