

TEMPORARY EMPLOYMENT OPPORTUNITY

Date: _____

HOUSEKEEPING

Functional Title

LOCATION: Cass Scenic Railroad State Park

NUMBER OF POSITIONS: _____

DUTIES:

Under direct supervision, performs entry level work which requires the completion of routine custodial tasks and the maintaining of cleaning of Cass Company Houses. Performs related work as required and any other duties as stated by your supervisor or Superintendent.

Examples of Work

- Dusts chairs, tables and other furniture or equipment.
- Washes windows, walls and woodwork.
- Sweeps, mops, and waxes floors.
- Gathers and disposes of refuse.
- Keeps bathrooms clean and supplied with linens and toilet tissue.
- Varnishes, shellacs and polishes furniture and brass.
- Shakes out bed linens and blankets and makes beds.
- Sorts and folds linens and blankets.
- Keeps a record of linens and cleaning supplies used within a specific area or time period.

DATES OF EMPLOYMENT: _____

WAGE RATE: \$8.75

TO APPLY: Obtain an application from Park Headquarters inside the Cass Company Store