

PLEASE
FILL OUT
&
RETURN

TOMLINSON RUN STATE PARK
84 Osage Road, PO Box 97
New Manchester, WV 26056



Mail-in reservations must be postmarked
on or after **February 15** or they will be returned.

Call-in reservations: beginning March 15 • Walk-in reservations: beginning April 1

CAMPGROUND RESERVATION APPLICATION

Subject to the rules and regulations of the Division of Natural Resources, I enclose \$ _____, which represents the total rental, plus handling fee, for reservation of a campsite of the type listed below:

Standard site with electric

Standard site without electric

PLEASE INDICATE UNIT & SIZE



1. Tent:
Size _____



2. Camping Trailer, folding:
Size _____



3. Travel trailer:
Size _____



4. Truck camper or cover:
Size _____



5. Motor home:
Size _____



6. Van or bus, conversion:
Size _____

DATES REQUESTED: Please give first and second choices of date. If you do not wish to select alternate date, complete line one only. If sites are not available on the date(s) of your choice, your deposit will be refunded in full.

1. From 1:00 pm _____ 2018 to noon _____ 2018
(Arrival Date) (Departure Date)

2. From 1:00 pm _____ 2018 to noon _____ 2018
(Arrival Date) (Departure Date)

RATES PER NIGHT – SUBJECT TO CHANGE WITHOUT NOTICE

Number of Nights: _____ Standard site with electric (\$26) _____ Standard site without electric (\$22) = \$ _____

VETERANS/SENIOR CITIZEN RATES* - Birthdate ____/____/____ (60 years of age – verification required)

Number of Nights: _____ Standard site with electric (\$23.40) _____ Standard site without electric (\$19.80) = \$ _____

*Senior Citizens may rent campsites for their personal use only.

Number of persons per site _____ Each additional camper over six people - \$3 per night = \$ _____
(10 maximum unless otherwise authorized by area superintendent)

Handling fee - \$5 per site = \$ _____

(Tax is included in fee) TOTAL AMOUNT ENCLOSED = \$ _____

Please circle one of the following: **VISA** **MasterCard** **American Express** **Diners Club** **Discover**

Credit Card No. [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] [] Expiration Date [] [] / [] [] [] [] V Code [] [] [] []

(V Code is the last three or four digits of number inside the signature strip on back of credit card.)

Reservations can be made on the prescribed form with your check attached or by phone with a credit card for **FULL PAYMENT**. Reservations, which must be secured by payment, must be made at least two (2) days prior to arrival. Credit card will be charged at the time of the reservation booking. Reservations will be accepted for the period including Friday before Memorial Day through Labor Day. **Reservations must be postmarked on or after February 15 or they will be returned.** Reservations may be made for a minimum of two (2) consecutive nights up to a maximum of fourteen (14) consecutive nights. (see **CAMPGROUND RULES**)

CANCELLATION POLICY

In applying for this reservation, I understand that I am to remit the total camping rental fee plus a \$5 handling fee to Tomlinson Run State Park along with this application. Should I subsequently cancel this reservation, I understand that the \$5 handling fee plus the first night's camping fee will not be returned. The balance will be refunded provided I notify Tomlinson Run State Park about the cancellation more than seven (7) days prior to the reservation date. Should my arrival be detained beyond the reservation start date and time, I understand that my site will be held until 1 p.m. the following day. After that time, my site will be rented on a first-come, first-served basis to others. All checks or money orders should be made payable to Tomlinson Run State Park.

NAME _____ SIGNATURE _____

STREET _____ TELEPHONE (Work) _____ (Home) _____

CITY/STATE/ZIP _____

The Division of Natural Resources reserves the right to reject applications of those whose actions in previous years did not conform to regulations. Any _____ person or group of persons may be evicted by the Superintendent for failure to conform to area regulations.

STATEMENT OF POLICY REGARDING THE EQUAL OPPORTUNITY TO USE FACILITIES AND PARTICIPATE IN PROGRAMS

Visitors are responsible for observing park rules and regulations.

"It is the policy of the West Virginia Division of Natural Resources to provide its facilities, accommodations, services and programs to all persons without regard to color, age, religion, national origin or disability. Proper licenses, registration and compliance with official rules and regulations are the only sources of restrictions for program participation."

"The West Virginia Division of Natural Resources is an equal opportunity employer."



Possession of beer & other alcoholic beverages **UNLAWFUL** within the boundaries of Tomlinson Run State Park.

Tomlinson Run State Park
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CAMPGROUND RULES

Applications will be processed on a first-come, first served basis; however, first consideration will be given applications for the longest rental period.

Campsites that are not reserved shall be rented on a first-come, first-served basis. Campers shall register before occupying a campsite, unless otherwise instructed by posted signs or by other clear means. A campsite is reserved when the rental fee for the site has been paid, which shall be indicated by a camping permit affixed to the numbered campsite post.

One responsible person who has passed their 18th birthday, who is answerable for the actions and safety of the campsite occupants and liable for any damages caused by them, shall be at each rented campsite.

Camping in any manner is prohibited in state parks, state forests and state hunting and fishing areas, except at numbered sites in areas designated for camping. Campground facilities are provided for the exclusive use of the registered campers. The area superintendent, at his discretion, may permit cabin guests to use campground laundry facilities during periods of low use by campers, preferably at a designated time.

The length of stay in any camping area shall not exceed fourteen (14) consecutive nights, except after Labor Day until the first day of May of the following year. Campsites may be rented for longer periods, at the discretion of the area superintendent, when there are vacant campsites. At the end of a fourteen (14) consecutive night rental, the area superintendent, at his discretion, may request the camper to move to another campsite for conservation and maintenance of the first rental site. In no case may occupancy of a campsite be extended by the camper registering under a different name.

No more than two (2) motor vehicles are permitted on a campsite at any time. A non-family group may have only one camping unit (tent, trailer, motor home, camper, van, etc.) on its campsite. A family camping group, at the discretion of the area superintendent, may be permitted to have one (1) small tent on its campsite in addition to the main camping unit, but in no case may the additional unit be ecologically detrimental to the campsite. A family is defined as parents or guardians and their dependent children.

Campsites shall be vacated by noon on the day the campsite permit expires, unless the area superintendent extends the time at the request of the camper. No extension may extend beyond 4 p.m.

The campsite rental fee does not include the use of any other facilities or services for which a fee or rental is charged.

The washing of any equipment, paraphernalia, clothing, pet or the body is prohibited at water fountains and water pumps and in lakes, ponds, pools and streams. The washing of cooking utensils, tableware, flatware, or any other cooking or eating paraphernalia is prohibited at water fountains and water pumps and in comfort stations, bathhouses and washrooms.

Hay, straw, boughs, pine needles or other similar materials shall not be kept or used in tents or screened rooms or under shelters for bedding or any other purpose. The Director of the Division of Natural Resources, Parks and Recreation Section, may permit the use of hay and straw in conjunction with special events or programs.

No object may be driven into any tree, shrub, rock, sign, building or other object or structure in a state campground. Trenching or digging in a campsite is prohibited.

Quiet hours are in effect and shall be observed and enforced from 10 p.m. to 7 a.m. Generators shall not be operated during quiet hours. Motorbike riding is prohibited in camping areas, except to go to and from the campsite.

No bicycle may be ridden in a campground after dark, unless it is equipped with lights on both front and rear and the lights are turned on while the bike is being ridden. Also, WV State Law requires that all children under 15 years of age must wear helmets when riding their bikes.

Pets must be restrained on a sturdy leash not to exceed ten (10) feet in length and the owner shall clean up after the pet, keep it from disturbing others and be responsible for any damage that may occur.



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