

# CACAPON STATE PARK TEMPORARY EMPLOYMENT OPPORTUNITY

## Food Service Supervisor- Lead Prep Day/Night

**Location:** Food & Beverage Department

**Number of Positions:**   1        **Date Posted:**   07/20/20  

**Work Schedule:** Under the direction and scheduling of supervisors, employee will be available to work all shifts necessary for food & beverage operations. This may include a rotating shift, evenings, days, nights, weekends, and holidays. Supervises the work of kitchen and food prep staff.

**Nature/Examples of Work:** Supervises the work of kitchen and food prep staff. Supervises and assigns duties to cooks, food service workers and other positions assigned to the area. Supervises the cooking and serving of food for adherence to health regulations. Responsible in preparing or assisting in the preparation of food on the scheduled shift. Make sure that food is inspected and stored fresh. Ensure that food is properly labeled and dated. Responsible for keeping the work area clean and organized while working each shift. Must conduct themselves in a responsible and respectful manner. Makes sure that equipment and tools are in good operation. May be assigned to work throughout the park in various food service capacities.

Employee will work with park guests to immediately resolve their requests in a manner reflecting a positive image for Cacapon State Park. Employee will keep all documentation and records as required by supervisors. Performs all related and non-related work as required by supervisors.

**Special Requirements:** Must have good public relation and people skills, be well organized, and be willing to accomplish tasks quickly and efficiently. Employee will be available to work weekends, holidays, evening, split shifts and night shift.

Employee will be available for "on call" work.

Ability to deal with the public in a pleasant and courteous manner.

Employee will wear assigned uniforms.

Employee subject to all required Division of Personnel, DNR and Park Policies.

Employee will possess and maintain valid driver's license.

Must possess and maintain food handler's card.

Must display good leadership and supervisory skills.

Good knowledge of breakfast, lunch, and dinner preparation.

**Dates of Employment:**   9/01/20-12/31/20  

**Wage Rate:**   \$11.00 / Hour  

**To Apply:** Send completed Application for Temporary Employment to the attention of the Food & Beverage Manager ASAP.